Arc

Journal of Archdisciplinary Studies
Author & Peer Review Guidelines

Overview

The Journal of Archdisciplinary Studies (JAS) closely follows the [COPE](#) (Committee on Publication Ethics) criteria for peer review guidelines. The review process is facilitated by the journal editors, and the identifiability between authors and peer reviewers is anonymous, where editors mediate all interactions between reviewers and authors. To protect both authors and reviewers, the reviews and author responses are owned by the journal, and will never be published.

The journal will publish on a) historical, contemporary, and emerging large scale, transdisciplinary, theory of everything, unification metatheories b) comparative studies across such models, c) archtheories which synthesize along the commonalities of such works, and d) unification metatheoretical and archtheoretical application towards solving both local to global complex issues. We also accept e) non-academic creative works insofar as they exhibit metamodern or/and archmodern sensibilities.

Author Guidelines

Type of submissions

We accept the following types of submissions:

- **Hypothetical frameworks:** Hypothetical concepts and frameworks are acceptable in this journal insofar as authors provide good preliminary evidence and reasoning, and the authors clearly specify in their manuscript that their work is hypothetical in nature.
- **Theoretical frameworks:** Unification metatheoretical and archtheoretical frameworks are works that have sufficient evidence and include a methodological explanation in which the framework is derived, often accompanied by quantitative and/or qualitative data sets.
- **Historical and contemporary analyses:** Works that trace big picture ideas and frameworks through history, or/and show common denominators – arches – across their meta.
- **Applied research:** Applied research reports must implement one or more big picture frameworks and must include qualitative and/or quantitative data. Applied research that falls outside these boundaries may be accepted on a case by case basis.
- **Reviews & open letters:** Reviews include summaries and opinion on books, literature, or other media. Open letters aimed to address a topic or ask questions to a community or the general public are also considered.
- **Creative works**: Creative works can be both literary and artistic. This includes poetry, art, short stories, opinion pieces, or any other creative work that expresses metamodern or/and archmodern sensibilities.

Submitting for publication

When making a submission to the journal, include the following information. This preliminary information will only be seen by the editors. Submissions should be provided in MS Word or an MS Word compatible file, in one or two pages, with text 10-12 pt.

- **Title:** Include a working title of the paper or article. This can be changed later.
- **Type:** Specify the type of work being submitted.
- **Personal Info:** Include full names and any organization or institutional affiliations, with personal emails and phone numbers of the authors of the paper or article. When more than two authors collaborate on a submission, arrange the names in the order of contribution.
- **Abstract:** Write a one paragraph summary (250 words) of your submission. You do not need to have your submitted item started or completed before making the submission.
- **Keywords:** Include keywords that would give readers a quick, general idea of the main concepts and important topics that are associated with your paper.
- **Previous publication & copyright transfer:** Describe if the submission has been published and distributed elsewhere in some form, and if so, where.
- **Funding:** Whether your submission would be funded, and by whom

- **Research ethics:** Where a submission includes direct research on people, please give a brief explanation of research ethics. Where information included in your work may identify individuals, we will ask for your informed consent documentation.
- **Explanation (Optional):** You may include any additional statement of motives, data sets that will be provided,, etc...

Formatting Style

Please read thoroughly the following criteria::

- **Copyright agreement:** You will be asked to sign a copyright agreement. Copyright agreements exist to protect both the journal and the authors. In certain cases, at the author's request, a copyright agreement may be customized and amended specific to author needs before being signed.
- **Language:** The language of the journal is American English.
- **Length:** 4,000 - 10,000 words. Varying word counts outside these bounds are acceptable on a case by case basis.
- **APA:** Academic works should be written using the APA citation format (American Psychological Association) format. See https://apastyle.apa.org/style-grammar-guidelines.
- **Formatting:** We differ slightly from standard APA with the following formatting criteria:
    - **Font:** Use Calibri or Quicksand.
    - **Title:** 24 pt.
    - **Headings:** If your work only has one heading level, use Heading 2. If your work has two heading levels, use Heading 2 and 3.
        - **Heading 1:** 20 pt.
        - **Heading 2:** 16 pt.
        - **Heading 3:** 12 pt, bold.
    - **Body:** 12 pt.
    - **Captions:** 10 pt.
    - **Tables:** For data sets, follow APA guidelines. For all other tables, make it as you need, the editors will format later into the journal style.
    - **Reference list:** Use APA format.
- **Front page of draft:** Begin in the following order
    - 1) Title of the work
    - 2) Do not include your name or affiliation. Write "Author #1", "Author #2", etc...
    - 3) Abstract, 200-300 words
    - 4) Keywords
    - 5) Funding information with a conflict of interest statement if applicable. If you believe your funding source reveals your identity for peer review, please use a generic explanation.
    - 6) Statement of research ethics, if applicable
- **Structure:** Please research and understand the writing style for the work you are submitting, and follow standards of writing for that style.

Peer Review Guidelines

Review criteria for peer reviewers

- **Relevance**: Peer reviewers should assess whether the manuscript is relevant to the journal's scope and mission.
- **Methodology**: Peer reviewers should evaluate the methodology used in the manuscript and whether it is appropriate to answer the research question.
- **Originality**: Peer reviewers should assess the originality of the manuscript and whether it contributes to the field.
- **Clarity**: Peer reviewers should evaluate the clarity of the manuscript and whether it is understandable to the target audience.
- **Validity**: Peer reviewers should assess the validity of the results presented in the manuscript and whether they are supported by the data and analysis.
- **Ethical considerations**: Peer reviewers should ensure that the manuscript meets ethical standards and guidelines for research, including but not limited to the use of human or animal subjects, data fabrication or manipulation, plagiarism, and conflicts of interest.

Ethics criteria for peer reviewers

- **Confidentiality**: Peer reviewers should keep the manuscript and its contents confidential and only discuss the paper being reviewed with the editors during the editorial process.
- **Disclosure**: Peer reviewers should disclose to editors any conflicts of interest that could affect their evaluation of the manuscript.
- **Impartiality**: Peer reviewers should not let their personal beliefs or affiliations influence their judgment. Comments and suggestions should be in good faith, and criticisms should be given justifications. Do not ask authors to reference or read your or anyone else's work during the review process.
- **Timeliness**: Peer reviewers should complete their review in a timely manner and meet the deadline provided by editors. Peer reviewers must notify the editor if they are unable to meet the deadline.
- **Issues/concerns**: Should any issues or concerns arise during the peer review process, please reach out to any or all editors.

Operations of peer reviewing

1. **Selecting peer reviewers**: Editors will select on average two peer reviewers based on best-estimate of peer reviewer expertise and interests in conjunction with the submission topic.
2. **Peer review request**: Once or twice a year, a peer reviewer may be asked to review a manuscript. This request will include only an abstract of the manuscript. A date will be specified within which the peer reviewer must give an answer as for whether or not the peer

reviewer would like to do the review (typically 7 days). Peer reviewers are free to accept or reject the request.

3. **Manuscript review**: Peer reviewers that accept to review a manuscript will receive the manuscript for review, along with a designated timeframe in which the manuscript must be returned (typically 4 weeks). Peer reviewers must use the comments function and suggested edits function of word processing software to communicate their peer review. When you comment, please ensure you set your commenting name as "Anonymous". In addition to comments and suggested edits of the manuscript, peer reviewers can also write a separate one page 12 point explanation of their review to accompany their peer review submission of the manuscript. Peer reviewers can either a) recommend the paper to be ready for publication, b) recommend improvements, or c) recommend the paper not be published.

4. **Editorial mediation**: Editors will serve as a proxy between the peer reviewers and the author. The editors will deliver to authors the anonymous peer review(s) of their manuscripts, and where changes were suggested, return the manuscript with the author's changes back to the peer reviewers anonymously to ensure that the original peer reviewer can see how their comments and suggestions were acknowledged and addressed, and reply further. Generally, this cycle should not repeat more than three rounds. If by the end of the third round it is found that all reviewers voice rejection, the editors will honor the consensus of reviewers and reject the paper.

Benefits

Any general membership fees to the Archdisciplinary Research Center will be waived for the duration of holding the peer review position, including free access to the general members ARC forum (forum TBD), discounts on any courses or workshops offered by the ARC educational platform, and other to-be-determined perks..